

Agenda for Organizational Meeting

June 21, 2016

1. Purpose of the meeting:

To consider organization questions regarding the formation of the Union County Amateur Radio Club.

2. State of Ohio requirements

Register name of association as a Fictitious Name - \$39.00

3. Federal Requirements

EIN

IRS Form 990-N

4. ARRL Requirements

1) Complete these forms.

Resolution of Affiliation

Initial Club Detail Report

Membership Roster

Club Constitution and By-laws

2) E-mail the forms to clubs@arrl.org

3) We will check the forms for completeness and send them to your Division Director and Section Manager.

4) Your Director, in consultation with your Section Manager, will approve (or disapprove) your club's affiliation application.

5) At their next regular meeting or my mail vote, the ARRL Executive Committee (EC) will approve (or disapprove) your club's affiliation application.

6) Upon EC approval, you will be presented with a Charter of Affiliation and begin to receive Affiliated Club benefits. Once your club is affiliated, it remains affiliated.

To stay actively affiliated, you must complete and submit an Annual Report at least once a year.

5. Constitution & Bylaws

Discussion