

CONSTITUTION and BYLAWS
of the
UNION COUNTY AMATEUR RADIO CLUB

Union County, Ohio

Adopted Xxxx 1, 2016

ARTICLE I: Name

The name of this organization shall be "Union County Amateur Radio Club", hereinafter referred to as the "Club".

ARTICLE II: Purpose

The purpose of the Club is to secure for it's members the pleasures and benefits of an association of persons commonly interested in Amateur Radio and Public Service. Our mission is to further the exchange of information and cooperation between members, to facilitate the development of radio knowledge, fraternalism and operating efficiency among the members and to so conduct programs and activities as to benefit Amateur Radio and the general community.

ARTICLE III: Organization

The Club shall be organized for public and charitable purposes as an unincorporated Nonprofit association under the laws of the State of Ohio.

ARTICLE IV: Affiliation

The Club shall conform to the requirements of the American Radio Relay League (ARRL) for an affiliated club and shall maintain affiliation with ARRL as a club.

ARTICLE V: Membership

Section 1. All persons interested in amateur radio communications shall be eligible for membership. Membership shall be by application approved by the Executive Committee upon such terms as provided by the membership.

Section 2. Only members in good standing who hold a current Federal Communications Commission (FCC) amateur operator's license are eligible to vote.

Section 3. Dues, capital contributions and other fees may be assessed by majority vote of the membership. A member shall be considered not in good standing who is more than 30 days delinquent in payment of dues or assessments.

Section 4. Membership may not be denied because of race, creed, color, religion, gender, sexual orientation, political affiliation, marital status or for any reason that is biased or prejudicial.

ARTICLE VI: Officers

Section 1. The Officers of the Club shall be President, Vice-President, Secretary, Treasurer and Executive Officer.

Section 2. The President shall be elected at the Annual Membership Meeting. The remaining Officers shall be appointed by the President and confirmed by the membership no later than the first regular meeting after the Annual Membership Meeting.

Section 3. Officers shall hold office for a term of one year or until their successors are elected or appointed. No person may be reelected to a consecutive term in the office of President unless the immediately preceding term is substantially less than one year.

Section 4. Officers may be removed from office at the pleasure of the membership as provided in the parliamentary authority.

ARTICLE VII: Executive Committee

Section 1. The Executive Committee shall consist of the Club Officers and the immediate past President.

Section 2. The Executive Committee shall have general supervision of the affairs of the organization between business meetings, fix the hour and place of meetings, make recommendations to the membership and perform such other duties as the membership requires.

Section 3. Regular meetings of the Executive Committee shall be held monthly, or more often if needed. Special meetings of the Executive Committee may be called by the President and shall be called upon the written request of three or more members of the Executive Committee.

ARTICLE VIII: Meetings

Section 1. The Executive Committee shall schedule regular membership meetings and may schedule Special Meetings as necessary. Special Meetings of the membership may also be called by the President and shall be called upon the written request of at least one-fourth of the members.

Section 2. The Executive Committee shall schedule an Annual Membership Meeting.

Section 3. A quorum for any regular, special or Annual meeting shall be one-third of the voting membership.

Section 4. A quorum for any committee meeting shall be one-half of the voting members of the committee.

Section 5. Committee meetings may be conducted using any technology that provides the opportunity for contemporaneous aural or written communication among all the members. Eligible technologies include, but are not limited to, teleconference, telephone, radio and email.

Section 6. All meetings of the association, except Nominating Committee or Disciplinary Committee meetings, shall be open for Club members to observe, except when an executive session is entered as provided in the parliamentary authority.

ARTICLE IX: Committees

Section 1. There shall be the following Standing Committees:

A. Activities Committee

Section 1. For Club activities and events not otherwise assigned to another Committee or person, the Activities Committee shall prepare and assist in the implementation of a plan to organize and conduct that activity or event.

Section 2. The Activities Committee shall identify, develop and propose activities and events that serve to further the mission and purpose of the Club.

Section 3. The Activities Committee should, to the extent practicable, organize and implement an appropriate activity or event for the agenda of the regular and Annual membership meetings.

Section 4. The Activities Committee shall develop and maintain a calendar of events for the Club.

B. Finance Committee

1. The Financial Committee shall be concerned with issues and questions relating to the financial health of the Club.

2. The Finance Committee shall prepare a budget for the ensuing fiscal year and submit it to the membership at the Annual Membership Meeting.

2. The Finance Committee may from time to time submit to the Club membership amendments to the budget for the current fiscal year, which may be adopted by majority vote.

3. The Treasurer shall be Chairperson of the Finance Committee. The Treasurer shall appoint two or more additional voting members to serve on the Committee.

C. Emergency Management Agency (EMA) and Emergency Preparedness Committee

The EMA and Emergency Preparedness Committee shall:

1. To the extent possible, and as requested, provide operational and technical support to the Union County EMA for its communications equipment and such other duties as the Committee and Executive Committee deem appropriate.
2. Prepare and assist in the implementation and maintenance of an emergency preparedness plan for the Club.

D. Public Relations Committee

The Public Relations Committee shall prepare and assist in the implementation of a plan to maintain excellent relations and awareness of the Club in the community.

E. Technology and Facilities Committee

The Technology and Facilities Committee shall prepare and assist in the implementation of a plan to identify, acquire, utilize and maintain appropriate amateur radio technologies and facilities in the furtherance of the Club mission.

F. Recruitment and Training Committee

The Recruitment and Training Committee shall prepare and assist in the implementation of a plan to recruit new members to amateur radio and improve the skills and knowledge of all members

Section 2. There may be such other temporary or permanent Committees as the Executive Committee or membership may authorize.

Section 3. The President shall, with the advice and consent of the Executive Committee, appoint the Chairperson of each committee, except the Finance Committee.

Section 4. Any Club member in good standing is eligible to be a member of any committee.

Section 5. Committee members serve at the pleasure of the committee Chairperson.

Section 6. Committee Chairpersons and committee members serve at the pleasure of the President, the Executive Committee and the membership.

Section 7. The President and Executive Officer are ex officio members of all committees except any Nominating Committee or Disciplinary Committee.

ARTICLE X: Elections and Voting

Section 1. Voting shall be by ballot in the following cases:

- A. For election of Club Officers.
- B. For admission of new members, if requested.
- C. For removal of Officers.
- D. For all disciplinary actions.

Section 2. Voting By Mail is authorized, but not required, for issues of high importance to the membership, such as election of Officers, constitutional amendments, etc.

Section 3. Preferential Voting is authorized and may be ordered by the controlling authority.

Section 4. Proxy voting is permitted only on resolutions for which Previous Notice has been given.

ARTICLE XI: Parliamentary Authoritys

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the Club in all cases to which they are applicable and in which they are not inconsistent with this Constitution and any Bylaws or Special Rules of Order the membership may adopt.

ARTICLE XII: Amendment

Section 1. This Constitution and Bylaws may be amended, after Previous Notice, by two-thirds vote at the next membership meeting if a quorum is present.

Section 2. Any separate Bylaws may be amended, after Previous Notice, by majority vote at the next business meeting if a quorum is present. The Bylaws may also be amended, without previous notice, by two-thirds vote at any meeting at which a majority of the voting members are present.

Section 3. *Previous Notice* shall be given in writing, including the full text of the amendment or resolution, at the meeting preceding the consideration of the amendment or by written notification by the Secretary to the full voting membership at least 10 days prior to the consideration. Notification by email is acceptable.